



Registered Training Provider No. 21996
CRICOS Provider No. 02999J

Australian Institute of Entrepreneurship

BSB51915 Diploma of Leadership and Management

(CRICOS COURSE CODE: 092270E)

Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources

Target Group

Candidates who completed Certificate IV qualification within the business Training package or have vocational experience in leadership and management area and would like to develop skills and knowledge in order to create further educational and employment opportunities are the target group of this qualification.

Entry Requirements

While there are no entry requirements defined in the training package, the RTO requires the following criteria to be met.

- Applicants must be minimum 18 years of age at the time of commencement
- Successful completion of Australian Equivalent Year 12 qualification or higher
- IELTS score of 5.5 or PTE score of 42 or Certificate III in EAL or its equivalent

In addition,

- Applicants should have basic computer and MS Office skills (Word, Excel and Power Point)

Note: Alternatively, Students may demonstrate their Language, Literacy and Numeracy requirement through an LLN assessment test.

Course Fee: \$6000

Application Fee: \$250 (Non-refundable)

Units

- ✓ **BSBLDR501** Develop and use emotional intelligence
- ✓ **BSBMGT517** Manage operational plan
- ✓ **BSBLDR502** Lead and manage effective workplace relationships
- ✓ **BSBWOR502** Lead and manage team effectiveness
- ✓ **BSBCUS501** Manage quality customer service
- ✓ **BSBHRM405** Support the recruitment, selection and induction of staff
- ✓ **BSBRISK501** Manage risk
- ✓ **BSBWHS501** Ensure a safe workplace
- ✓ **BSBWOR501** Manage personal work priorities and professional development
- ✓ **BSBADM502** Manage meetings
- ✓ **BSBFIM501** Manage budgets and financial plans
- ✓ **BSBPMG522** Undertake project work



Recommended Educational Pathways

Pathways into the qualification

Individuals may enter this qualification with Certificate IV in Business or other relevant qualification or with 1 Year vocational experience in leadership and management role.

Pathways from the qualification

After achieving this qualification, individuals could progress to Advanced Diploma Qualification within the Business training package.

Delivery

Training is based on face-to-face classroom delivery including interactive classroom teaching and tutorials.

Delivery Location: Level 1, 367 Victoria Street, Abbotsford, VIC 3000.

Assessments

Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed. Students will be required to perform in a range of assessment tasks including and not limited to: Written questions, Assignment, Demonstration, Role Play, Project, case study.

RPL /Credit Transfers

Students may apply for RPL or Credit transfers for any unit in which they can successfully demonstrate competency. Please refer details under RPL/Credit Transfers.

Career opportunities

This qualification provides a pathway to work in a managerial role within various Business settings. Possible job title includes

- Manager
- Team Leader

Course Duration

This course will be delivered over a 52 weeks (approximately 1 Year) of full time study including holidays and breaks

It is expected that the program would be of less duration for students who have completed components that can be identified by the Recognition of Prior Learning (RPL), and/or Credit Transfer



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