



Registered Training Provider No. 21996
CRICOS Provider No. 02999J

Australian Institute of Entrepreneurship

BSB50615 Diploma of Human Resource Management

(CRICOS COURSE CODE: 092269J)

Course Description

This qualification reflects the role of individuals working in a variety of roles within the human resources sector who have a sound theoretical knowledge base in human resources management and demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area. Typically, they would have responsibility for the work of other staff.



Target Group

Target group for this program will be clients who are 18 years and above, including mature aged clients who is working in the Human Resource area or completed Certificate IV in Human Resources or similar qualification.

Entry Requirements

While there are no entry requirements defined in the training package, the RTO requires the following criteria to be met.

- Applicants must be minimum 18 years of age at the time of commencement
- Successful completion of Australian Equivalent Year 12 qualification or higher
- IELTS score of 5.5 or PTE score of 42 or Certificate III in EAL or its equivalent

In addition,

- Applicants should have basic computer and MS Office skills (Word, Excel and Power Point)

Note: Alternatively, Students may demonstrate their Language, Literacy and Numeracy requirement through an LLN assessment test.

Course Fee: \$6000

Application Fee: \$250 (Non-refundable)

Units

- ✓ **BSBHRM501** Manage human resources services
- ✓ **BSBHRM506** Manage recruitment selection and induction processes
- ✓ **BSBHRM512** Develop and manage performance-management processes
- ✓ **BSBHRM513** Manage workforce planning
- ✓ **BSBWKR510** Manage employee relations
- ✓ **BSBWHS401** Implement and monitor WHS policies, procedures and programs to meet legislative requirements
- ✓ **BSBFIM501** Manage budgets and financial plans
- ✓ **BSBRK501** Manage risk
- ✓ **BSBWHS501** Ensure a safe workplace



Recommended Educational Pathways

Individuals may enter BSB50615 - Diploma of Human Resource management with vocational experience in Human Resource management area or completed Certificate IV in Human Resources or similar qualification.

Pathways from the qualification

After achieving BSB50615 - Diploma of Human Resource Management, individuals could progress to BSB60915 - Advanced Diploma of Management (Human Resources) or other Advanced Diploma courses within the business training package.

Delivery

Training is based on face-to-face classroom delivery including interactive classroom teaching and tutorials.

Delivery Location: Level 1, 367 Victoria Street, Abbotsford, VIC 3000.

Assessments

Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed. Students will be required to perform in a range of assessment tasks including and not limited to: Written Assessment, Assignment, Demonstration, Role Play, Project, case study.

RPL /Credit Transfers

Students may apply for RPL or Credit transfers for any unit in which they can successfully demonstrate competency. Please refer details under RPL/Credit Transfers.

Career opportunities

This qualification provides a pathway to work in a managerial roll within various Business setting.

Possible job titles include:

- Human Resources Manger
- Human Resources Advisor / Consultant

Course Duration

This course will be delivered over a 52 weeks (approximately 1 Year) of full time study including holidays and breaks

It is expected that the program would be of less duration for students who have completed components that can be identified by the Recognition of Prior Learning (RPL), and/or Credit Transfer



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